



How to get a USI (Unique Student Identifier)

Getting a Unique Student Identifier (USI) is quick, easy and free. Follow the steps below to create your USI.

<u>Have a valid form of ID</u> (many forms of ID are accepted, such as Medicare Card, Birth Certificate, Passport).

- 1. Go to the link. <u>https://www.usi.gov.au/</u>
- 2. Click on "Get a USI now"
- 3. Click on "Click here to Get your USI"
- 4. Agree to the terms and conditions
- 5. Click on "Create USI"
- 6. Select your evidence of identity.
- Enter your personal details exactly as they appear on your form of ID.
- 8. You must use your legal name even if you normally have a preferred name. Enter your contact details, including at least two contact methods.
- 9. Confirm your identity. The USI Registry System will check and confirm your identity using the 'Documentation Verification Service' (DVS).
- 10. Secure your account with a password and check questions.
- 11. Write your USI number on the USI Collection and Verification form and return the form to Mrs Veitch in P Block. Keep your USI number in a safe place as you will need this if you do any further study.